# Sample confidentiality agreement

Company Logo

Delete this image and replace with your logo

# (provided courtesy of Renishaw)

**EMPLOYEE’S UNDERTAKING AS TO CONFIDENTIAL INFORMATION AND INVENTIONS**

1. Both during employment by the company and afterwards, the employee will not, without the consent of the company, disclose to any person or use for his or her own or any third party’s benefit any information relating to the business of the company and its subsidiaries which is of a secret or confidential nature. By way of example, this includes, but is not limited to, information about products under development, products and techniques subject to patents and patent applications and technical know-how, manufacturing methods, financial and commercial information that are not public knowledge.
2. Any invention or design which is made by the employee while employed by the company and which relates to, or is capable of being used or adapted for use in, the business of the company must be immediately disclosed to the company.
3. The rights of ownership of any invention made by the employee whilst employed by the company are governed by Section 39 of the Patents Act 1977.
4. The employee will, both during employment by the company and afterwards, at the expense of the company execute such documents and do such things as the company may request;

a). to enable the company or its nominee to apply for patent, registered design or equivalent protection in the UK and elsewhere for any invention or design belonging to the company and;

b). to enable the company or its nominee to be vested with any such patents, registered design or equivalent protection in the UK and elsewhere.

**I acknowledge that the above forms part of the terms of my Contract of Employment.**

Signed: …………………………………………………………….

(Print name): ………………………………………………… Date: ………………